

COMMISSIONER BOARD MINUTES

July 14, 2026

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Kenneth J. Bryan
Commissioner Timothy Heffernan
Dorothy "Dottie" Tawney, Chief Clerk
Laura O'Neil, Admin. Assistant
Regina Meador, Admin. Assistant
Rich Winkler, Solicitor
Jeannie Ritchey, Treasurer
Laura Anna, Elections
Justin Wolfe, HR
Michael Anderson, Fiscal

Amie Wood-Wessell, Human Services
Josh Sterling, Planning
Kara Kauffman, Two Mile Park
Joe Dengel, Two Mile Park
Eric Reamer, Pastor
Randy Bartley, Explore
Kara Pfingstl, The Derrick
Randy Stachelrodt, Guest
Kari Worst, Guest
Jesse Worst, Guest
Kat Thompson, Venango Chamber
Ashley, Zaccari, Venango Chamber

Pastor Eric Reamer, Oil City Free Christian Church, said the invocation before the meeting.

All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned. The Retirement Board meeting was convened and adjourned.

1. Commissioner Breene called the Commissioner Board meeting to order at 4:36 p.m.
2. Commissioner Bryan made a motion to amend the agenda for July 14, 2026, to include the following items: 1) Court Administration – Ratify Agreement for Juvenile detention services with Jefferson County, OH. 2) Two Mile County Park – Approval of Contract for Justice Lake Restoration Project at Two Mile County Park. 3) Two Mile County Park - Ratification of Campspot Contract. 4) County Administration – 4CA Consulting & Reconstruction LLC-Public Defenders Office. Seconded by Commissioner Heffernan, aye all.
3. Commissioner Heffernan made a motion to approve the minutes from the June 9, 2026 meeting, seconded by Commissioner Bryan, aye all.
4. There was no public comment on the Commissioner Board Agenda.
5. **Court Administration:**
 - a. Ratification of Agreement for Juvenile detention services with Jefferson County, OH.
 - Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.
6. **Row Offices:** No business to be presented.
7. **Prison:** No business to be presented.
8. **Community Services Administration:** No business to be presented
 - a. Commissioner Heffernan noted that there is an upcoming 2.8 million Runway Rehab Project at the airport which will be completed by IA Constructions, and largely paid for by Federal money

9. Human Services:

a. Human Services Agenda for approval, Attachment C:

Attachment C – Human Service Contracts
2026-2027 Contract

Item 1: Heather Morrison, Psychological Services

ID

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Heather Morrison, Psychological Services. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: Provide Cognitive Assessments, Record Review, ADOS-2 and booklets, Consultation (Diagnostic Clarification), WAIS-5 Record Forms, Response Booklets, Standard License, and Digital Administration. ABAS-3 Forms

Item 2: Adventure Time Pediatric Therapy

EI

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Adventure Time Pediatric Therapy. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To contract with the Provider to accept referrals for Speech Therapy individuals referred from the Venango County Early Intervention Program for EI clients at the rate of \$37.13 per 15-minute unit and \$268.81 per evaluation. The rates are set by the PA Office of Child Development and Early Learning.

Item 3: Alliance for Nonprofit Resources

MHDS

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Alliance for Nonprofit Resources. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To perform the following services for individuals authorized by the County. ID Certified Investigations at \$100 per hour with a contract max of \$45,000

Item 4: Family Services and Children's Aid Society

MHDS

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Family Services and Children's Aid Society. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: The Provider will provide Family Foundations Program for Family Based Mental Health Services at the rate of \$26.93 per 15-minute unit with a contract max of \$16,158, and Home and Community Services Specialized Support Services for MH consumers at the rate of \$15.80 per 15-minute unit with a contract max of \$162,297.60.

Item 5: Keystone Leadership Coaching, LLC

GHS

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Keystone Leadership Coaching, LLC. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide a two-day in-person "Coach Approach to Adaptive Leadership" training program to Venango County Human Services.

Maximum not to exceed; \$12,500.00

Item 6: Center for Family Services

CYFS

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Center for Family Services. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide Enhanced Supervised Visitation at \$125 per hour as approved by the County (1,600 hours @ \$125 = \$200,000.00 NOT TO EXCEED)

To provide In-Home Trauma Counseling at \$105.00 per hour as approved by the County (1,100 hours @ \$105 = \$115,500.00 NOT TO EXCEED)

Item 7: Titusville Area Senior Citizens Corporation**AAA**

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Titusville Area Senior Citizens Corporation. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide Senior Citizen Services:

\$4.83 per meal per resident

\$6.17 per resident with activity

Item 8: Community Services of Venango County**MHDS**

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Community Services of Venango County. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: The Provider will conduct Consumer Satisfaction Surveys at the rate of \$185.84 per survey, manage and maintain a four-plex apartment building not to exceed \$20,000, manage the Human Services Enclave Program not to exceed \$20,136.

The provider will be reimbursed to perform Independent Monitoring for Quality surveys of individuals with a disability at the rate of \$706.00 per interview.

Life Skills Training will also be offered at \$15.00/15 min not to exceed max of \$3,000, manage the Grant Street housing program not to exceed max of \$67,320.00.

Item 9: Computer Aid, Inc. (CAI)**CYFS**

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Computer Aid, Inc. (CAI). Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide Fiscal Consultant Service at a rate of \$97/hr up to a max of \$11,640.00

To provide Program Consultant Service at a rate of \$113/hr up to a max of \$49,720.00.

Item 10: Youth Alternatives, Inc.**CYFS**

Synopsis: Request Commissioners' approval for the renewal of the existing contract with Youth Alternatives, Inc. Contract for the period of July 1, 2026 thru June 30, 2027.

Purpose of Contract: To provide After School Programs at \$13.32 per diem, not to exceed \$187,812.00

To provide Alternative 4 Youth program at \$151.55 per diem, not to exceed \$2,273.25

To provide Children's Camping Program at \$154.43 per diem, not to exceed \$15,443.00

To provide Help Eradicate Lice Program (HELP) at \$21.51 per diem, not to exceed \$1,871.37

Item 11: Susquehanna Software, Inc.**MHDS**

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Susquehanna Software, Inc. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: The Provider will continue to provide Technical and maintenance support at the following rates: Quarterly software support and maintenance.

Maximum not to exceed; \$39,700.00

Item 12: Venango Training & Development Center, Inc.**MHDS**

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Venango Training & Development Center, Inc. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: To contract with the Provider to perform Support Employment, Community participation Supports, IPS, In Home & Community Supports,

Fairweather Lodge is cost reimbursement to a maximum of \$82.00.00

Item 13: Community Resources for Independence**MHDS**

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Community Resources for Independence for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: To provide In Home and Community Supports (W7060) at \$11.10/per 15-min unit; Companion Services (W1726) at \$8.33 per 15-min unit; an Community Participation Supports (W5996) at \$13.83 per 15-min unit; Homemaker (W7283 at \$24.55-hr.; In Home and Community Supports 1:2 (W7059) at \$6.22/15-min unit; Transportation (W7271) at \$0.73/1 mile; Respite (W9862) at \$8.59/ 15-min unit

Item 14: Richard Winkler**AAA**

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Richard Winkler for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: To provide legal services to Venango County Older Adults (age 60 and older) as needed and requested by Venango County Older Adult Services. Services include counsel, advice and representation in a case.

Item 15: Stepping Stones at Meadville Medical Center**SUD**

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Stepping Stones at Meadville Medical Center for the period of January 1, 2026 through June 30, 2026.

Purpose of Contract: Provider to provide Hospital Based Inpatient Detox for 658.69 per day and Hospital based Inpatient Residential at \$627.33 per day at Facility #207007

Also, Inpatient Detox 3.7 WM and Inpatient Residential 3.7 Enh services at \$849.00 per day and \$807.00/day.

MAT will be paid at actual pharmacy costs

Item 16: The ARC of Crawford County, Inc.**MHDS**

Synopsis: Request Commissioners' approval for a renewal of an existing contract with The ARC of Crawford County, Inc. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: The Provider will continue to act as the Agency with Choice for identified consumers. The monthly administrative fee paid to the Provider is set by the PA Dept of Human Services, Office of Developmental Programs. The Provider will also be reimbursed for the cost of service negotiated between the client and their service worker.

Item 17: The CARE Center, Inc.**MHDS**

Synopsis: Request Commissioners' approval for a renewal of an existing contract with The CARE Center, Inc. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: The provider will provide LTSR services for individuals authorized by the County. Reimbursement to the Provider will be \$57.22 per day when no other third-party reimbursement is available.

Contract max will be \$62,942.

Item 18: United Community Independence Program, Inc.**ID**

Synopsis: Request Commissioners' approval for a renewal of an existing contract with United Community Independence Program, Inc. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: To contract with the Provider to perform the following services for individuals authorized by the County: In Home and Community Supports - Lv 2 at \$11.10 per 15-minute unit

Not to exceed: \$22,355.40

Item 19: Crawford County Drug & Alcohol Executive Commission**SUD**

Synopsis: Request Commissioners' approval for a new contract with Crawford County Drug & Alcohol Executive Commission for the period of January 1, 2026 through June 30, 2026.

Purpose of Contract: To provide the following service t facility #201084:
outpatient and intensive outpatient treatment on individual or group basis
as needed. rates provided in the contract: op ind - \$189.74 (53 min or longer), \$151.58 (38-52 min), op ind - \$75.81 (16-37 min), op group - \$10.88, iop ind & group - \$11.57 (15 min); asam .5 - \$10.00 per 15 min; mat at actual pharmacy costs

Item 20: Next Step Therapy

EI

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Next Step Therapy. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: As authorized to provide: Physical Therapy, Evaluation and Teaming at \$37.13 per 15 min unit; Special Instruction, Evaluation and Teaming at \$32.72 per 15 min unit; Occupation Therapy, Evaluation and Teaming at \$37.13 per 15 min unit; Speech Pathology and Teaming at \$37.13/15 minute unit; Speech Evaluation at \$268.81 per evaluation; Nutrition Supports, Evaluation and Teaming at \$32.72 per 15 min unit and Vision and Behavior Supports, Evolution and Teaming at \$32.72 per 15 min unit.

Item 21: Erie County Care Management, Inc.

ID

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Erie County Care Management, Inc. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: To contract with the Provider to perform the following services for individuals authorized by

the County: ID/A Supports Coordination at \$27.21 per 15 min unit

Maximum Budget: \$5,442.00

Item 22: Bruce Getsinger

MHDS

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Bruce Getsinger. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: Provider will act as the Mental Health Review Officer in mental health commitment hearings and will file the appropriate paperwork with the courts.

Item 23: E. Wachter Early Intervention, Services, LLC.

EI

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Wachter Early Intervention, Services, LLC. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: To contract with the Provider for Special Instruction supports including Teaming and Evaluation at \$32.72/15-min unit. Provider agrees to provider Special Instruction - Behavior supports including Teaming at \$32.72/15-min unit.

Item 24: E. Milestone Pediatric Therapy, LLC.

EI

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Milestone Pediatric Therapy, LLC. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: As authorized to provide: Physical Therapy, Evaluation and Teaming Supports at \$37.13 per 15 min units; Occupational Therapy, Evaluation and Teaming Supports at \$37.13 per 15 min units; Speech Therapy & Teaming Supports at \$37.13 per 15 min unit; Speech Evaluation at \$268.81/evaluation; Special Instruction, Evaluation, and Teaming Supports At \$32.72 per 15 min unit; and Behavior Special Instruction and Teaming at \$32.72 per 15 min units.

Item 25: E. One Well, LLC

ID

Synopsis: Request Commissioners' approval for a renewal of an existing contract with One Well, LLC for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: To provide the following services:

Companion Services (W1726) \$8.33/unit not to exceed \$4,165.00

In Home and Community Supports (W7060) \$11.10/unit, not to exceed \$31,080.00

Item 26: Wilson, Thompson and Cisek**CYFS**

Synopsis: Request Commissioners' approval for a renewal of an existing contract with Wilson, Thompson and Cisek for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: To provide legal representation to the CYFS Agency during court proceedings at \$130.00/hour and to provide travel and training for the legal representatives at \$50.00/hour

Item 27: BHC Advanced Services, Inc.**MHDS**

Synopsis: Request Commissioners approval for a renewal of an existing contract with BHC Advanced Services, Inc. for the period of July 1, 2026 through June 30, 2027.

Purpose of Contract: To Provide To provide housing to qualified individual that are incarcerated or connected to the legal system and have mental health or substance use diagnosis.

Max \$25,000.00

Amendment's**Item 1: Alliance for Nonprofit Resources****MHDS**

Request Commissioners approval to amend the existing Service Agreement with Alliance for Nonprofit Resources, date effective July 1, 2025.

Purpose of Amendment: Adding an additional \$10,250.00 to the existing contracted amount of \$29,750.00, making the total contracted dollars \$40,000.00 for the remaining Fiscal Year 2025-2026.

Item 2: Crawford Area Transportation Authority**MATP**

Request Commissioners approval to amend the existing Service Agreement with Crawford Area Transportation Authority, date effective April 1, 2026.

Purpose of Amendment: To Authorize \$68.00 per trip for all operations of the MATP Program.

Item 3: Regional Counseling Center**MHDS**

Request Commissioners approval to amend the existing Service Agreement with Regional Counseling Center, date effective July 1, 2026.

Purpose of Amendment: Changing the Mobile Psychiatric Rehabilitation Program to be a cost reimbursed program with a maximum budget of \$81,764.46

Item 4: Gaudenzia, Inc.**SUD**

Request Commissioners approval to amend the existing Service Agreement with Gaudenzia, Inc., date effective July 1, 2026.

Purpose of Amendment: provider to provide halfway house services @ rate of 264.00/day for females at facility #257046 and 173.00 per day for males at facility #257048, non-hospital inpatient residential services @ rate of 440.00/day at facility #257087, non-hospital inpatient detoxification services @ rate of 484.00/day at facility #257087, non-hospital detox 3.7 w/m at rate of \$478/day at facility #251086 inpatient residential @ rate of 286.00/day at facility #251086, detox at \$357.00 MAT for all facilities at actual pharmacy costs

Item 5: Gateway Rehabilitation**SUD**

Request Commissioners approval to amend the existing Service Agreement with Gateway Rehabilitation date effective July 1, 2026.

Purpose of Amendment: provider to provide the following: facility 257067 non hospital residential 264.00/day- facility 041091 non hospital detox 553.00/day, nonhospital residential 307.00/day- & non-hospital w/m inpatient \$399.00/day; facility 047043 halfway house 165.00/day, facility 657055 non hospital detox 442.00/day non hospital residential 439.00/day facility 047060 inpatient non-

hospital at \$284.00/day; facility 041091 adolescent detox \$571.00/day and residential at \$502.00/day; all facilities MAT at pharmacy costs

Addendum's

Item 1: JusticeWorks YouthCare, Inc.

CYFS

Request Commissioners approval to add an addendum to the existing contract with JusticeWorks YouthCare, Inc. for the period of July 1, 2025 through June 30, 2026.

This Addendum is to increase the current Contract Total to \$195,136.00

VIP Program for JPO at a rate of \$115.00 per unit decreases to a Max of \$12,890.00

IL Program for JPO at a rate of \$121.88 per unit increases to a Max of \$160,010.00

IL/Stipend Program for JPO (as needed) increase to a Max of \$16,850.00

This computes to a total increase of original contract of \$36,385.00

There is no change in the Culinary Program for JPO

Item 2: Youth Alternatives, Inc.

CYFS

Request Commissioners approval to add an addendum to the existing contract with Youth Alternatives, Inc. for the period of July 1, 2025 through June 30, 2026.

This Addendum is to increase the After School Program \$30,357.00 for a total budget of \$187,798.68. It is due to higher units at a unit rate of \$13.32. Will increase the total contract amount from \$176,880.02 to \$207,237.02

Item 3: Mars Home for Youth Family Services (MHY)

CYFS

Request Commissioners approval to add an addendum to the existing contract with Mars Home for Youth Family Services (MHY) for the period of July 1, 2025 through June 30, 2026.

The purpose of this addendum is to increase the MAX contract for the Intensive Aftercare Program (IAP) to match the Work Statement. The contract for IAP will increase to \$115,924

Ratification's

Item 1: Community Services of Venango County

AAA

The County will reimburse the provider for 2 vehicles, up to the value of \$57,620.36 for use in the Older Adult Services Home Delivered Meal Program. The County will place a lien on the vehicles for 3 years.

Other ITEMS:

Item 1: Approval of CYFS Resource Family Agreements

CYFS

Request Commissioners approval to enter THREE Resource Family Agreements for the Foster/Kinship Care Program.

- Commissioner Heffernan made a motion to approve the above Human Service items (Attachment C), seconded by Commissioner Bryan, aye all.

10. FINANCE ADMINISTRATION:

- a. Warrants – Attachment D:

Attachment D – Fiscal Warrants

HS060426	\$77,724.52	Human Service Warrant	
EL061026	\$29,295.08	Non-Human Service Warrant	
061226	\$369,989.49	Non-Human Service Warrant	
HS061226	\$266,581.37	Human Service Warrant	
HS061126	\$130,385.04	Human Service Warrant	
061826	\$541,347.79	Non-Human Service Warrant	
HS061826	\$322,928.96	Human Service Warrant	
SP061826	\$13,045.27	Non-Human Service Warrant	
062626	\$834,936.65	Non-Human Service Warrant	
HS062626	\$580,361.18	Human Service Warrant	
HS062426	\$29,118.00	Human Service Warrant	
070226	\$1,182,490.64	Non-Human Service Warrant	
HS070226	\$489,485.23	Human Service Warrant	
HS063026	\$93,087.54	Human Service Warrant	
SP063026	\$28,950.00	Non-Human Service Warrant	
SP070226	\$37,312.80	Non-Human Service Warrant	
071026	\$207,653.84	Non-Human Service Warrant	
HS071026	\$173,905.31	Human Service Warrant	
TOTAL	\$5,408,598.71		

- Commissioner Heffernan made a motion to approve the above (Attachment D), seconded by Commissioner Bryan, aye all.

Fiscal Agent for NWPARG (Northwest PA Emergency Response Group)

No business to be presented

Fiscal Agent for NWWDB (Northwest Workforce Development Board)

No business to be presented

11. Human Resources:

- a. Human Resource Agenda Items for Approval – Attachment E:

Attachment E – Human Resource Agenda Items

PERSONNEL ACTIONS FOR THE MONTH

PROBATIONARY NEW HIRE

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Jessica Foust	140 Tax Claim Bureau	Senior Tax Clerk	PF	80	SEIU	12	06/08/26
2	Katelyn Antramgarza	305 Prison	Corrections Officer	PF	80	AFSCME	11	06/16/26
3	Elizabeth George	305 Prison	Corrections Officer	PF	80	AFSCME	11	06/15/26
4	Hunter Littlefield	305 Prison	Corrections Officer	PF	80	AFSCME	11	06/15/26
5	Cyrus Shelatz	305 Prison	Corrections Officer	PF	80	AFSCME	11	06/15/26
6	Frank Trigilio	305 Prison	Corrections Officer	PF	80	AFSCME	11	06/15/26
7	Teanna Bigley	520 Children & Youth	Family Case Consultant I	PF	80	HSNEHR	4	06/08/26
8	Amber Mayner	520 Children & Youth	Case Aide	PF	80	SEIU	10	06/22/26
9	Brian Setta	520 Children & Youth	Intake Program Director	PF	80	HSEXEM	3	06/22/26
10	Donasia Wilson	520 Children & Youth	Family Case Consultant I	PF	80	HSNEHR	4	06/08/26

REHIRE

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Daniel Koehler	530 PIC Unit	PIC Program Director	PF	80	HSEXEM	3	06/08/26

REINSTATEMENT

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Victoria Best	530 PIC Unit	Crisis Investigation Specialist	FT	80	HSNEHR	5	06/08/26

TEMPORARY NEW HIRE

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Carl Adkins	405 Airport	Airport Consultant	TFT	80	NEHR	11	06/15/26
<i>Note: Temporary position to last approximately 6 weeks. At conclusion of assignment, position will be abolished.</i>								
2	Juliana Konetsky	520 Children & Youth	Summer Food Crew	TFT	80	NEHR	1	06/07/26
3	Ava Aaron	605 Park	Snack Shack Attendant	TFT	80	NEHR	1	06/05/26
4	Brynlee Barber	605 Park	Snack Shack Attendant	TFT	80	NEHR	1	06/05/26
5	Ben Coyer	605 Park	Snack Shack Attendant	TFT	80	NEHR	1	06/05/26
6	Brookelynn Dengel	605 Park	Snack Shack Attendant	TFT	80	NEHR	1	06/05/26
7	Emma Donovan	605 Park	Snack Shack Attendant	TFT	80	NEHR	1	06/05/26
8	Layla Felmlee	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26
9	Tristan Fox	605 Park	Snack Shack Attendant	TFT	80	NEHR	1	06/16/26
10	Karlle Horn	520 Children & Youth	Summer Food Crew	TFT	80	NEHR	1	06/07/26
11	Callista Judy	605 Park	Snack Shack Attendant	TFT	80	NEHR	1	06/05/26
12	Tanner Krepp	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26
13	Kash Martin	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26
14	Laila Marvin	605 Park	Snack Shack Attendant	TFT	80	NEHR	1	06/05/26
15	Lucy Pedley	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26
16	Adam Reynolds	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26
17	Blake Schmidt	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26

TEMPORARY RE-HIRE

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Brooke Kistler	520 Children & Youth	Summer Food Crew	TFT	80	NEHR	1	06/07/26
2	Jalynne Konetsky	520 Children & Youth	Summer Food Crew	TFT	80	NEHR	1	06/07/26
3	Madyson Kissell	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26
4	Addison Schnitzer	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26
5	Daphne Shawley	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26
6	Elizabeth Stoltz	605 Park	Lifeguard	TFT	80	NEHR	3	06/05/26

PROMOTION

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Robert Fattler	From: 305 Prison To: 305 Prison	Corrections Officer Corporal	PF	80	AFSCME	11	07/05/26
2	Joshua Kriston	From: 305 Prison To: 305 Prison	Corrections Officer Corporal	PF	80	AFSCME	11	06/07/26
3	Brian Martin	From: 305 Prison To: 305 Prison	Corrections Officer Sergeant	PF	80	AFSCME	11	07/05/26
4	Sarah Breene	From: 520 Children & Youth To: 520 Children & Youth	CPS/GPS Investigator I CPS/GPS Investigator II	FT	80	HSNEHR	4 5	06/23/26
<i>Note: Completion of Step-Up Step Requirements</i>								
5	Barbara Lawrence	From: 520 Children & Youth To: 520 Children & Youth	Family Case Consultant I Family Case Consultant II	FT	80	HSNEHR	4 5	06/23/26

<i>Note: Completion of Step-Up Step Requirements</i>									
6	Alexis Hawthorne	From: 520	Children & Youth	Outreach Case Consultant I	FT	80	HSNEHR	1	
		To: 520	Children & Youth	Outreach Case Consultant II	FT	80	HSNEHR	2	06/23/26
<i>Note: Completion of Step-Up Step Requirements</i>									
7	Victoria Best	From: 530	PIC Unit	Crisis Investigation Specialist	FT	80	HSNEHR	5	
		To: 520	Children & Youth	CPS/GPS Supervisor	FT	80	HSEXEM	1	06/08/26

PROMOTION / TRANSFER

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	William Latchaw	From: 520	Children & Youth	Department Clerk III - Floater	PF	80	SEIU	8
		To: 509	HS Fiscal	Accounting Assistant	PF	80	SEIU	12
								07/06/26

PROMOTION / INCREASE IN HOURS / TRANSFER

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Regina Meador	From: 225	MDJ 3-1	Legal Secretary II	FT	75	NEHR	3
		To: 110	Commissioners'	Administrative Assistant III	FT	80	NEHR	6
								07/06/26

RATE ADJUSTMENT

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Dustin Taggart	From: 325	911 Center	Telecommunicator I	FT	80	NEHR	5
		To: 325	911 Center	Telecommunicator I	FT	80	NEHR	5
Note: Completion of Retention Program requirements.								
2	Angello Perillo	From: 520	Children & Youth	Foster Care Case Consultant III	FT	80	HSNEHR	3
		To: 520	Children & Youth	Foster Care Case Consultant III	FT	80	HSNEHR	3
Note: Completion of Step-Up Step Requirements								

DEMOTION

#	Name	Dept		Position	Status	Hr/Pay	Group	Grade	Effective
1	Ellen Foy	From: 305	Prison	Correctional Sergeant	FT	80	AFSCME	11	
		To: 305	Prison	Corrections Officer	FT	80	AFSCME	11	06/07/26
2	Richard Tenney	From: 305	Prison	Corporal	FT	80	AFSCME	11	
		To: 305	Prison	Corrections Officer	FT	80	AFSCME	11	06/07/26

END OF PROBATION

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective	
1	Joshua Kriston	305	Prison	Corporal	FT	80	AFSCME	11	07/12/26
2	John Kossman	405	Airport	Maintenance Worker III	FT	80	SEIU	10	06/08/26
3	Jessica Luce	520	Children & Youth	Case Aide	FT	80	SEIU	10	06/08/26
4	Stacy Umstead	520	Children & Youth	Family Case Consultant I	FT	80	HSNEHR	4	06/01/26

SEPARATION OF EMPLOYMENT

#	Name	Dept		Position	Status	Hr/Pay	Group	Grade	Effective
1	Crystal Bell	305	Prison	Corrections Officer	PF	80	AFSCME	11	06/25/26
1	Elizabeth George	305	Prison	Corrections Officer	PF	80	AFSCME	11	07/01/26
1	Richard Soto	305	Prison	Corporal	PF	80	AFSCME	11	06/25/26
1	Frank Trigilio	305	Prison	Corrections Officer	PF	80	AFSCME	11	06/25/26
1	Erin Janidlo	325	911 Center	Telecommunicator I	PT	40	NEHR	5	04/30/26
1	Andrew Long	325	911 Center	Telecommunicator I	FT	80	NEHR	5	07/12/26
1	Matthew Hillyard	405	Airport	Airport Director	FT	80	EXEM	2	06/17/26
1	Nathan Snyder	405	Airport	Maintenance Worker III	PT	40	SEIU	10	06/08/26
1	Kassidy Baker	520	Children & Youth	CPS/GPS Supervisor	FT	80	HSEXEM	1	07/01/26
1	Tanner Krepp	605	Park	Lifeguard	TFT	80	NEHR	3	06/10/26

CORRECTION TO 06/09/26 COMMISSIONER BOARD AGENDA

PROBATIONARY NEW HIRE

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective	
1	Deirdre Levine	305	Prison	Corrections Officer	PF	80	AFSCME	11	05/18/26

Note: Individual did not begin employment.

- Commissioner Bryan made a motion to approve to the above (Attachment E), seconded by Commissioner Heffernan, aye all.

b. Human Resources Items for Informational Purposes – Attachment F:

Attachment F – Row Office Agenda Items

PERSONNEL ACTIONS AS A RESULT OF EXISTING VACANCIES

PROBATIONARY NEW HIRE

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Katrina Anthony	250	Register & Recorder Department Clerk II	PF	80	NEHR	2	07/06/26
1	Karlee Webster	310	Court Supervision Svc. Juvenile Intake Officer	PF	80	NEHR	6	06/15/26

PROMOTION / INCREASE IN HOURS / TRANSFER

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Regina Meador	From: 225 To: 110	MDJ 3-1 Commissioners' Legal Secretary II Administrative Assistant III	FT FT	75 80	NEHR	3 6	07/06/26

POSITION REALLOCATION / RATE ADJUSTMENT

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Tiffany McElroy	From: 205 To: 205	Courts Court Recording Monitor/Transcriptionist Court Reporter	FT FT	80 80	NEHR	4 6	07/06/26

END OF PROBATION

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	David Kaye	180	Treasurer's Office Department Clerk III	PT	30	SEIU	8	06/16/26

SEPARATION OF EMPLOYMENT

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Ashley Johnson	210	Domestic Relations Court Coordinator	FT	80	NEHR	4	06/17/26
1	Kristen Huth	250	Register & Recorder Department Clerk II	PF	80	NEHR	2	06/03/26
1	Jayna Barber	260	District Attorney Administrative Assistant II	FT	80	NEHR	5	06/19/26
1	Brandon Deeter	270	Sheriff's Office Deputy Sheriff	PF	80	NEHR	6	07/03/26
1	Kellis "Bret" Martz	270	Sheriff's Office Deputy Sheriff	PTOC	7	NEHR	6	06/22/26

CORRECTION TO 06/09/26 ROW OFFICE AGENDA

SEPARATION OF EMPLOYMENT

#	Name	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
3	Britney VanWormer	310	Court Supervision Collections Coordinator	FT	80	NEHR	4	04/24/26

Note: Effective resignation date was 05/29/26.

12. Planning Commission:

- a. Approval of Resolution No. 2026-17 Modification of FFY2022 and FFY 2025 Community Development Block Grant Fund Activities

- Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.

13. Two Mile Run County Park:

Kara Kauffman, Park Director, gave an update on park activities:

- a. Park Updates – There was a free beach day on June 29 with about 500 people in attendance. Thursday, July 16th, another free beach day planned from 12 noon to 6:00 p.m., Sat., July 11th, Oil Valley Jeeps held a Jeep Event Ten Miles 4 Two Mile with about 100 participates, also that day was the Color Run, with 56 runners/walkers participating. Luke-a- Palooza Event with approximately 400-500 people in attendance, with 62 gift basket giveaway's and hopefully to make this an annual event. Aug. 1st, there will be a fishing expo from 12 noon – 6:00 p.m. Free to all attendees.
- b. Approval of Contract for Justice Lake Restoration Project at Two Mile County Park
- Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.

c. Ratification of Campspot Contract

- Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.

14. County Administration:

a. Approval of Resolution 18-2026 LERTA

- Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.

b. 4CA Consulting & Reconstruction LLC-Public Defenders Office

- Commissioner Bryan made a motion to approve the above, seconded by Commissioner Heffernan, aye all.

15. Other business: None

16. Public Comment: Kari Worst asked the Commissioners to consider amending the county SALDO to include regulations on Data Centers. She said that next week Scrubgrass Township would be voting on ordinance regarding data center.

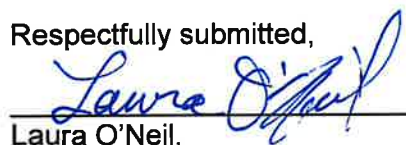
Public Comment: Ashley Zaccari from Venango Chamber spoke about the Heart and Soul Project of building something meaningful together with Venango Chamber, Pennsylvania Humanities and Pennsylvania Heart and Soul with over 500 residents engaged. Saturday, July 25th they will be celebrating the Oil Heritage Festival at 6:30 p.m.

Public Comment: The Commissioners welcomed Regina Meador on joining as the new Administrative Assistant. The Commissioners thanked Laura O'Neil for serving as administrative assistant, and wished her well on her next chapter.

17. The meeting adjourned at 5:05 p.m. upon a motion by Commissioner Bryan, seconded by Commissioner Heffernan, aye all.

NEXT MEETING DATE: The next public meeting will be held at 4:30 p.m. August 11, 2026, in Room 100 of the Courthouse Annex to conduct county business.

Respectfully submitted,

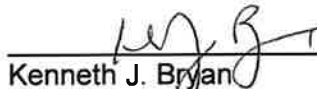


Laura O'Neil,
the ever-efficient Administrative Assistant

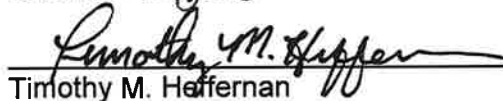
Reviewed by:



Samuel H. Breene



Kenneth J. Bryan



Timothy M. Heffernan